



## **Employment Posting** **Interim Manager - Voices: Manitoba's Youth in Care Network**

Job Title:	Interim Manager
Job Type:	Full Time - 3 Year Term (ending November 2027)
Anticipated Schedule:	Monday – Friday 10:00am-6:00pm (35 hrs per week) This role requires flexible work hours to accommodate occasional meetings and events outside of normal business hours.
Wage:	\$51,206 - \$57,633 annually
Location:	On-site/In-Person
Benefits:	Extended health care, dental care, RRSP matching, paid vacation and health days

**Voices: Manitoba's Youth in Care Network** is a rights-based, youth-driven organization that provides support, encouragement, and advocacy to young people in and from care ages 12 to 30. We come alongside youth while they are in care, as they transition to in(ter)dependence, and as they grow into adults pursuing their goals. Voices: Manitoba's Youth in Care Network is under the stewardship of BGC Winnipeg.

Through youth driven community awareness and advocacy, Voices: Manitoba's Youth in Care Network is committed to engaging, equipping, and empowering youth in and from care.

**Network Development:** We meet with young people who have recently come into care, are currently in care, and those transitioning out of care to offer support, resources and understanding. We support the development of local networks throughout the province.

**Resource Sharing:** We work in collaboration with other community-based, youth-serving agencies to ensure that youth in and from care have access to the resources and supports they need to achieve their goals and grow and develop to their best potential.

**Advocacy:** At both individual and systemic levels, we work to ensure that the voices of young people are heard in decisions that affect their lives. We represent the perspectives of those with lived experience in Manitoba's child welfare system, raising awareness of the challenges faced and the strengths exhibited by the youth-in-care community.

<https://voices.mb.ca>

### **Position Summary:**

The Interim Manager is responsible for the overall direction, leadership, implementation, supervision, evaluation and outcomes of Voices: Manitoba's Youth in Care Network. The Interim Manager builds upon Voices' strong foundation while boldly envisioning its future and actively seeks and develops opportunities to expand Voices' impact, funding, and programs. They establish and strengthen relationships within the youth-in-care networking community and lead Voices in addressing emerging challenges and opportunities in the changing child welfare landscape.

### **Duties & Responsibilities Summary**

- Directing and overseeing Voices activities in accordance with set strategic goals, following direction received from membership, the advisory committee and with the guidance of BGC Winnipeg.
- Responsible for the day-day supervision, leadership, and support of all program staff under this position's direction. This includes but not limited to onboarding, training, coaching, performance management, and evaluation
- In collaboration with the Finance department, responsible for the acquisition, administration, and reporting of financial resources. This encompasses grant proposals, reports, and creating and monitoring financial budgets
- Establishing sound working relationships and collaborative arrangements with community partners, government, funders and other organizations to help achieve the goals of the Network



- Maintaining and fostering a close working relationship between Voices: Manitoba's Youth in Care Network and Youth in Care Canada
- Supporting the work of the Advisory Committee
- Organize and facilitate workshops to the public, service providers, and youth in care both in-person and virtually
- Provide support and guidance to youth participants, addressing their needs and concerns while maintaining healthy boundaries and professionalism
- Stay informed about current trends and issues related to youth-in/from care, resources, services, and opportunities
- Maintain an environment that is physically and emotionally safe and inclusive for all participants and staff

### Qualifications and Competencies

- Lived experience in Manitoba's child welfare system (group homes, foster homes, kinship care, adoption, independent living programs) is considered an asset
- Strong, in-depth knowledge of Manitoba's Child Welfare System
- Post-secondary education in Social Work, Community Development, Child and Youth Care, or other combinations of education and experience will be considered
- Minimum of 3 years management and supervisory experience
- Experience in fund development and financial management (grant writing, creating budgets, monitoring spending, reports)
- Exceptional internal and external relationship building and management skills (diplomacy, discretion, and tact), with the ability to respond to various levels of expectations from a variety of stakeholders
- Ability to build positive relationships with youth and emerging adults of diverse backgrounds, cultures, experiences, abilities and a strong knowledge and understanding of youth development and impact of trauma, youth issues and community resources
- Strong administrative, time management and problem-solving skills
- Experience in public speaking, delivering workshops and presentations
- Excellent interpersonal, verbal and written communication skills.
- Must have and maintain a Class 5F Manitoba Driver's License with a relatively clear Driver's Abstract and access to a reliable vehicle
- Provide recent Criminal Record Check with Vulnerable Sector Search (PVSC) and Manitoba Child and Adult Abuse Registry checks prior to start date

### How to Apply:

All applicants are required to provide a resume and cover letter to [hr@bgcwinnipeg.ca](mailto:hr@bgcwinnipeg.ca) Please state the position you are applying for in the subject line of the email.

Failure to provide both resume and cover letter will be considered incomplete. Only successful candidates will be contacted. **Deadline for applications is October 13, 2024**

### Accessibility

We offer accommodations to applicants throughout our recruitment process, upon request. Please contact us via email [hr@bgcwinnipeg.ca](mailto:hr@bgcwinnipeg.ca) or phone 204-982-5552

### Land Acknowledgment

Voices: Manitoba's Youth in Care Network is located on Treaty 1 Territory and on the ancestral lands of the Anishinaabeg, Cree, Oji-Cree, Dakota and Dene Peoples and in the National Homeland of the Red River Métis. We offer our respect and gratitude to the traditional caretakers of this land.